Neshannock Township School District
Office of the Superintendent

To: All Staff Members
From: Terence P. Meehan, Superintendent
Date: December 8, 2017

Subject: Report of Board Meeting – December 7, 2017

1. Personnel

A. Election of Paraprofessional

The Board elected Jennifer Hoover, 2936 Old Plank Road, New Castle, who has served as substitute paraprofessional, to a paraprofessional vacancy effective immediately at the previously-established contractual rate of $11.25 per hour.

B. Leave Requests

1. Mrs. Ashley Seyler, professional staff member, was granted a Maternity Leave of Absence using accumulative sick and personal days effective January 16, 2018, with an anticipated return to work on May 21, 2018.

2. Mrs. Lina Busin, professional staff member, was granted a Maternity Leave of Absence using accumulative sick and personal days effective February 20, 2018, followed by a leave of absence under the Family and Medical Leave Act effective April 4, 2018, with an anticipated return to work on May 7, 2018.

C. Additions to Professional Substitute List

The following individuals will be added to the substitute teacher list effective upon completion of all new-hire paperwork at set forth in the Office of the Superintendent, including pre-employment drug screening:

IU Emergency

1. Michele Handt, 417 Fieldsrun Road, New Castle
2. Nicole Jackson, 3009 Fernwood Lane, New Castle (sub paraprofessional)

1. Personnel – cont.

ED. Additions to Nonprofessional Substitute Lists

1. Substitute Bus Driver List

The following individual will be added to the substitute bus driver list effective upon completion of all new-hire paperwork as set forth in the Office of the Superintendent, including pre-employment drug screening:

a. Kenneth Snyder, 3172 Wallace Drive, New Castle

2. Substitute Bus Aide List

The following individual was added to the substitute bus aide list effective as of October 27, 2017:

a. Scott Karnes, 21 Buena Vista Way, New Castle (sub bus driver)

3. Substitute Secretary List

The following individual was added to the substitute secretary list effective as of November 13, 2017:

a. Heather Harcar, P.O. Box 5155, New Castle (sub paraprofessional)

2. Staff Development

The following staff development requests were approved:

A. Brenda DeVincentis – YSU Counselor's Meeting – Youngtown State University, Youngstown – December 1, 2017

B. Terence P. Meehan – Data to Action Workshop - Allegheny IU III, Pittsburgh – December 2, 2017

C. Brenda DeVincentis – Westminster Advisory Board – Westminster College, New Wilmington – December 15, 2017

D. Charles Dess – Code.org CS Fundamental Workshop – IU IV, Grove City – December 19, 2017

2. Staff Development

The following staff development requests were approved – cont.:

E. Chris Ferry, Tracy McCalla, and Luca Passarelli – 1:1 Initiative – Wilmington School District, New Wilmington – January 31, 2018

3. Field Trips

Permission was granted for the following field trip requests for which District transportation will be used:

A. Kim Heim – Honors Band Members – PA Music Educators Association District 5 Honors Band – Westminster College, New Wilmington – November 30 and December 1, 2017

B. Luca Passarelli – Judge – Future Business Leaders Association Regional Competition – Hermitage – December 13, 2017

C. Tracy McCalla – Selected Junior High Students - Lawrence County School-to-Work Girls Engaging Mentors – BC3 Crossing, New Castle – December 19, 2017 – ½ a.m.

D. Kim Heim – Selected Band Students – Lawrence County All-Star Band – Westminster College, New Wilmington – January 4, 2018 (alternate date – January 5, 2018)

E. Kim Heim – Selected Band Students – PMEA District 5 Band, Hosted by Neshannock Township School District – January 11 & 12, 2018

F. Kim Heim – Selected Band Students – Lawrence County Elementary Band – Laurel High School, New Castle – January 19, 2018 – ½ p.m.

G. Lori DeMatteo, Kristi Perrotta, Sue Ellen Patton, Stephanie Peluso – Second Grade Students – Dr. Ribarevski's Office, New Castle – February 12, 2018

H. Rachael Moss – Selected English Students – YSU English Festival – Youngstown State University, Youngstown – April 18 & 19, 2018

4. Use of Facilities

A. Tender Care Learning Centers was granted permission for use of the Neshannock Memorial Elementary School multi-purpose room from 6:30 to 8:00 p.m. on Tuesday, December 5, 2017, to conduct their annual Christmas Recital. No fee will be assessed.

B. The Girls Scouts of Western Pennsylvania were granted permission for use of the Neshannock Junior/Senior High School auditorium, cafeteria, and eight classrooms from 8:00 a.m. to 4:00 p.m. on Saturday, May 19, 2018, to conduct a Girls Scouts Invention Convention. Custodial and PA system fees will be assessed.

C. Mrs. Alicia Measel was granted permission for use of Neshannock Memorial Elementary School classrooms, cafeteria, multi-purpose room, middle gymnasium, and Room 707 from 7:00 a.m. to 3:00 p.m. on June 11-15, 2018, to conduct Camp Invention pending validation of funding source.

5. Financial Issues

A. Service Purchase Contract

The Board approved a transportation contract with the New Castle Area School District for the transportation of a Neshannock student from their home to St. Stephens School for the Deaf effective as of November 17, 2017, for the 2017-18 school term at the rate of $50 per day.

B. Joint Purchasing Agreement

The Board authorized the Administration to enter into a Joint Purchasing Agreement with the Midwestern Intermediate Unit IV for 2018 to enable the District to take advantage of lower prices through competitive bidding.

6. Board Issues

A. PSBA Legislative Appointment

Mrs. Karen Houk was approved as a PSBA Legislative Council Representative for a one-year term.

6. Board Issues – cont.

B. Board Appointment – LCCTC

The Board appointed Mr. Michael Kalpich to the Board of the Lawrence County Career and Technical Center for a two-year term. (2018 & 2019) and Mr. Raymond Omer as an alternate.

C. Check Signer Authorization

Current required check signers were approved to sign all December checks with WesBanco signature cards then being updated to reflect Board Reorganization results which will go into effect by the January 2018 meeting.

D. Club Officers and Advisors

The list of Clubs for the 2017-18 school term with their Officers and Advisors was approved as presented.

E. Settlement Resolution

The Board approved consent to Liberty Mutual Insurance Company's settlement in the matter of Mary S. Todora v. Neshannock Township School District filed in the United States District Court for the Western District of Pennsylvania at Civil Action No. 2:16-CV-00642-MPK, and having Claim No. 105465440001 in accordance with the terms and conditions of the parties' insurance policy.

TPM/dag